





Name:

**EDUCATION AND QUALIFICATIONS continued**

Names of any colleges/universities attended:

Name	From	to	Course/Qualification

Any other qualifications and membership of professional bodies

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**EXPERIENCE**

Please give details of your working experience starting with your present or most recent employer and working backwards. Please account for your gaps in your work record. If you have not worked before or if you have been out of work for some time, please use this space to describe how you have gained experience relevant to your application.

Name, address & business of employer	Date employed		Final salary and reason for leaving
	from	to	



Name:

**EXPERIENCE continued**

Name, address & business of employer	Date employed		Final salary and reason for leaving
	from	to	

**INTERESTS**

Please give brief details of your interests and any voluntary work you have done.



Name: \_\_\_\_\_

<b>OTHER INFORMATION</b>	
Have you a current full driving licence?	Yes/No*
If yes, please give details of any penalty points on your licence	
Do you hold a PSV licence, which would allow you to drive a school minibus	Yes/No*
Please give you National insurance number	
If appointed when could start with CHYP?	
How did you hear of this vacancy? If through an advertisement, in which publication?	
Please list any dates you are unavailable for interview.	

<b>REFERENCES</b>	
Please give names and addresses of two people whom we may approach for a reference. One of them should be your present or most recent employer.	
Please indicate the earliest stage we may ask them for a reference	
In any event we will not make an appointment until satisfactory references have been received.	
Name:	Name:
Address:	Address:
How do you know them?	How do you know them?

<b>DATA PROTECTION ACT 1998</b>
I hereby give my consent for personal information (including recruitment monitoring data) provided as part of this application to be held on computer or other relevant filing systems and to be shared with other accredited organisations or agencies in accordance with the Data Protection Act 1998.
Signature:.....



Name:

### **IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006**

In accordance with the Immigration, Asylum and Nationality Act 2006, the Management Committee will require new members of staff to provide documentary evidence that they are entitled to undertake the position applied for/have an ongoing entitlement to live and work in the United Kingdom. Therefore, on offer of and before commencing a position candidates should provide one of the documents listed in the notes to applicants.

I confirm that I am legally entitled to work in the UK.

Signature:

### **REHABILITATION OF OFFENDERS**

The post for which you are applying is exempt from the provisions of the Rehabilitation of Offenders Act (1974). When answering the following questions you must, therefore, disclose any criminal convictions, even those which may be considered 'spent' for other purposes (Rehabilitation of Offenders Act 1974 (Exceptions) order 1975)

Have you ever been found guilty of committing an offence or of having done the act or made the omission with which you were charged in any proceedings brought by a local authority in relation to the care of a person under 18 years old?

**Yes/No\***

Have you ever been convicted of an offence in any criminal proceeding in any court in any country? (For motoring offences, please answer 'yes' only if it resulted in disqualification)

**Yes/No\***

Have you ever been found guilty of violent, cruel, indecent or dishonest behaviour in any service disciplinary proceedings?

**Yes/No\***

Have you ever been convicted of any offences under the 1958 Adoption Act as amended by the 1975 Children's Act

**Yes/No\***

If you have answered 'yes' to any of these questions, please give full details, continuing on a separate sheet if necessary



Name:

**DISCLOSURE OF CRIMINAL AND CHILD PROTECTION MATTERS**

The Management Committee is obliged by law and by its undertakings to the local authorities to carry out regular CRB checks for employees who have substantial contact with children and young people. In the event of a successful application an Enhanced Disclosure will be sought from the Criminal Records Bureau in relation to criminal and protection matters. Please sign here if you agree that the appropriate enquiry may be made to the Criminal Records Bureau about the existence and content of any criminal record.

Signed.....

**SUPPORTING STATEMENT**

Any further information you would like to add in support of your application? Please continue on a separate sheet if necessary.

I certify that the information in this application is accurate and complete to the best of my knowledge. I understand that CHYP may decline my application without giving a reason.

Signed:.....

Date:

Please send the completed form to: CHYP at 29-31 Querns Lane, Cirencester, Glos GL7 1RL

Tel: 01285 651227, e-mail: [chyp@btinternet.com](mailto:chyp@btinternet.com)

## NOTES TO APPLICANTS

1. Date of birth: The Management Committee complies with the Equality Act 2010 and does not discriminate on the grounds of age. This is in line with best safe-guarding practice including 'Safeguarding Children: Safer Recruitment and Selection in Education', DfE/1568 2005.
2. Before signing this application, please ensure that every section is completed.
- 3 Immigration, Asylum and Nationality Act 2006: Before taking a post applicants should provide one specified document or a specified combination of two documents that prove their entitlement to work in the UK.
  - (a) A passport showing that the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK.
  - (b) A national passport or national identity card showing that the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
  - (c) A residence permit, registration certificate or document certifying or indicating permanent residence issued by the Home Office or the Border and Immigration Agency to a national from a European Economic Area country or Switzerland.
  - (d) A permanent residence card issued by the Border and Immigration Agency to the holder which indicates that the person named in it is allowed to stay indefinitely in the UK, or has no time limit on the stay in the UK.
  - (e) A biometric immigration document issued to the Border and Immigration Agency to the holder which indicates that the person named in it is allowed to stay indefinitely in the UK, or has no time limit on the stay in the UK.
  - (f) A passport or other travel document endorsed to show that the holder is exempt from immigration control, can stay indefinitely in the UK, has the right of abode in the UK or has no time limit on their stay.
4. All applicants must note that in accordance with the safeguarding vulnerable groups' regime, it is their responsibility to have made any necessary registration relevant at the time of making this application, required for people working or volunteering with children. Accordingly applicants are put on notice that no offer of employment will be made until the results of checks from the appropriate body have been received.
5. Rehabilitation of Offenders Act 1974: applicants must declare all convictions that they have, including motoring offences which led to disqualifications and all convictions that have become 'spent'.